

**City of Natchez**  
**Minutes**  
**Mayor and Board of Aldermen**  
**Special Call Board Meeting**

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Thursday, March 31, 2022

1:30 PM

Council Chambers/Via Facebook

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Board Secretary, Denise Bell

1. Call to Order
2. Prayer: Mayor
3. Pledge of Allegiance
4. Roll Call by City Clerk:

Present: Mayor Dan Gibson  
Alderwoman Hall  
Alderman Frazier  
Alderwoman Smith (via telephone)  
Alderwoman Irving  
Alderman Davis

Also Present: Attorney, Bryan Callaway  
City Clerk: Megan McKenzie

Absent: Alderman Dillard  
Chief Deputy Clerk, Denise Bell

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Justin Dollar, Public Works Director

Review and acceptance of general bids for Natchez Water Works, Public Works, etc., effective April 1, 2022, and ending March 31, 2023, with exceptions (street cut patching, lay down of mix asphalt, hot mix asphalt, and street striping).

**A motion was made by Alderwoman Irving, seconded by Alderman Davis to approve the low bids.**

Alderwoman Hall: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye  
Alderman Davis: Aye

**The vote carried unanimously**

James Johnston

**North Commerce ADA Improvements**  
**Transportation Alternative Program**  
**MS Dept. of Transportation**

Pursuant to MDOT's Small Purchase Procedures, staff requests a motion to select A&M Engineering, LLC to provide the preliminary engineering, construction engineering, and inspection services for this Transportation Alternative Program.

**A motion was made by Alderwoman Hall, seconded by Alderman Davis to approve A&M Engineering, LLC to provide the preliminary engineering, construction engineering, and inspection services for this Transportation Alternative Program.**

Alderwoman Hall: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye

Alderman Davis: Aye  
**The vote carried unanimously.**

**Discussion – City Planner**

**Mayor:** We have candidates for City Planner that we will like the Board to interview this afternoon.

**A motion was made by Alderman Davis, seconded by Alderwoman Irving to enter into Executive Session., which will be held in the City Hall's Conference Room.**

Alderwoman Hall: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye  
Alderman Davis: Aye  
**The vote carried unanimously.**

**Executive Session**

***Alderman Frazier arrived at 2:08 p.m.***

**A motion was made by Alderman Davis, seconded by Alderwoman Irving to adjourn Executive Session and return to Regular Session.**

Alderwoman Hall: Aye  
Alderman Frazier: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye  
Alderman Davis: Aye  
**The vote carried unanimously.**

**A motion was made by Alderwoman hall, seconded by Alderwoman Irving to allow Mayor to make an offer to interested candidate, for the City Planner position, and report back to the Board of Alderman.**

Alderwoman Hall: Aye  
Alderman Frazier: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye  
Alderman Davis: Aye  
**The vote carried unanimously.**

**A motion was made by Alderman Davis, seconded by Alderwoman Irving to adjourn Special Call Board Meeting, March 31, 2022.**

Alderwoman Hall: Aye  
Alderman Frazier: Aye  
Alderwoman Smith: Aye  
Alderwoman Irving: Aye  
Alderman Davis: Aye  
**The vote carried unanimously.**



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DAN M. GIBSON, MAYOR

ATTEST:



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MEGAN MCKENZIE, CITY CLERK



Natchez Branch N.A.A.C.P.  
Joyce Arceneaux-Mathis, President  
P. O. Box 733  
Natchez, Mississippi 39121  
(601) 445-9982 (H); (601) 807-4319 (C)

March 21, 2022

Board of Aldermen, City of Natchez  
Dan M. Gibson, Mayor  
Megan McKenzie, City Clerk  
115 South Pearl Street  
Natchez, Mississippi 39120

**“An Unfinished Agenda”**

The Natchez Branch of the N.A.A.C.P. is inviting Mayor Gibson and the Board of Aldermen-Natchez to a meeting to continue the discussion and set achievable bench-marks for request made to the Board on Monday, December 6, 2021. We are inviting all elected and appointed boards to this meeting which will be held at the Adams County Safe Room, 11 a.m. on Monday, March 28, 2022.

The Natchez Branch of the N.A.A.C.P. has worked diligently to gather significant data relating to citizens living in poverty in Natchez-Adams County and to develop a working document of needs and observations we feel, that if adopted and/or supported by the Adams County Board of Supervisors, the City of Natchez, and the Natchez-Adams School District, would begin the process of bringing much needed relief to our citizens and community. This is an open-ended, living document and is by no means suggested as an end all too every situation. This is the second meeting to provide input into the next step of the ongoing conversation to help the citizens in Natchez/Adams County. Housing and Blighted Neighborhoods are the main areas to be addressed at this meeting. The setting of meaningful goals and achievable benchmarks are main steps in the development of a strategic plan to address poverty in Natchez and Adams County.

It is our sincere hope that the Board of Aldermen, City of Natchez, and Mayor Gibson will participate in this meeting and dialogue to discover avenues of funding to provide much needed relief to citizens of Natchez-Adams County.

Respectfully Submitted by:

Joyce Arceneaux-Mathis, President  
Natchez Branch of the N.A.A.C.P.  
The Natchez Branch of the N.A.A.C.P. White Paper Committee on Poverty



**ADVERTISEMENT FOR BIDS**  
**Raising of Silver Street**  
**Project Number: 1106601.220**

The City of Natchez, Mississippi, will receive bids for the Raising of Silver Street in conjunction with the construction of a privately-operated ramp on city property, Project No. 1106601.220 (the "Project") no later than 2:00 P.M. local time, Tuesday, April 26, 2022, in the office of the City Clerk, 124 South Pearl Street, Natchez, MS 39120 at which time said bids will be publicly opened, read aloud and thereafter taken under advisement until the next meeting of the Natchez Mayor and Board of Alderman.

The City of Natchez is in receipt of Department of the Treasury Coronavirus State and Local Recovery Funds (SLFRP) established under the 2021 American Rescue Plan Act, or ARPA, which will be used to fund the Project. All contracts funded in whole or in part with these funds shall be subject to all applicable federal regulations, contract terms and requirements.

The work shall consist of, but is not limited to, the placement of retaining walls, raising the embankment of Silver Street, placement of sidewalks, railing, and lighting at "Natchez Under-the-Hill" in Natchez, MS. In addition and included in the Project is the construction of a privately-operated ramp on city property.

The above general outline of features of the work does not in any way limit the responsibility of the contractor to perform all work and furnish all plant, labor, equipment, and materials required by the specifications and the drawings referred to in the Project Plans, Specifications and Contract Documents. The contract time for this capital improvement project is **100** working days.

The Plans, Specifications and Contract Documents are on file and may be examined at the following locations:

1. Office of the City Clerk in City Hall, 124 S. Pearl St., Natchez, Mississippi 39120
2. Volkert, Inc., 111 East Capitol St., Jackson, Mississippi 39201.

One (1) copy of the Plans, Specifications and Contract Documents may be procured upon payment of \$150.00 (by check, made payable to "Volkert, Inc.") at Volkert, Inc., 111 East Capitol St., Jackson, Mississippi 39201. The payment is non-refundable.

Official bid documents can be downloaded from Central Bidding at [www.centralauctionhouse.com](http://www.centralauctionhouse.com). Electronic bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com). For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Bid preparation and submittal will be in accordance with the requirements contained in this Advertisement for Bids, and in the Plans, Specifications and Contract Documents. Failure to adhere to these requirements will result in a bid being deemed non-responsive. The Project will be awarded to the bidder that has the lowest total responsive bid as determined by the criteria contained in the Plans, Specifications and Contract Documents. **Each bid must be accompanied by a certified check, cashier's check, or Bid Bond acceptable to the City of Natchez in the amount of 5% of total bid amount. One hundred percent (100%) Performance and Payment Bonds are required.** Licensing and other certification of qualifications will be required as specified in the Contract Documents.

The bid and contract documents **in its entirety** shall be submitted in a sealed envelope and deposited with the City Clerk, 124 S. Pearl St., Natchez, Mississippi prior to the hour and date above designated. **Stripped or incomplete bids will be rejected. Bidders may not withdraw**





**their bid within sixty (60) days after the date of the actual bid opening without consent of the City of Natchez.**

Work to be performed shall be in accordance with the "Mississippi State Highway Standard Specifications for Road and Bridge Construction, 2017," together with all amendments and/or special provisions and/or addenda to the standards duly approved and adopted, unless otherwise noted in the Plans, Specifications and Contract Documents.

Bids for this work will be accepted only under the name of the bidder to whom the Plans, Specifications and Contract Documents and Addenda, if any, have been issued by the Engineer. Bids received by bidders to whom the Contract Documents were not issued by the Engineer will be returned unopened.

State law requires a non-resident bidder to attach/include a copy of his resident state's current law pertaining to such state's treatment of non-resident contractors with their bid. Any bid submitted by a non-resident contractor which does not include the non-resident contractor's current state law shall be rejected and not considered for award.

Contract award may be withheld by the City of Natchez for a period not to exceed forty-five (45) calendar days from the date of the opening of the bids for the purpose of bid review and investigation of the bidder's qualifications, prior to award of the contract.

The City of Natchez reserves the right to reject any and all bids, to waive any informalities or irregularities in bidding, to negotiate with the lowest and best bidder to reduce the bid price to come within the funds allocated for the work, to reduce the job in order to stay within available funding or as desirable in the discretion of the Board of Aldermen, and to accept bids by classes and/or groups, if applicable.

Dan M. Gibson, Mayor  
City of Natchez

Publication Dates: March 25, 2022  
April 1, 2022  
Bid Opening Date: April 26, 2022

Publications: *The Clarion-Ledger* and *The Natchez Democrat*



D.B



**City of Natchez, Mississippi  
 Mayor & Board of Aldermen  
 Small Claim Docket (Non-Payroll Related Disbursements)**

Date Prepared: March 18,2022		
Claim #	Payee / Description	-
14447	MISSISSIPPI RECREATION & PARK ASSOCIATION- EXECUTIVE LEADERSHIP	\$ 250.00
14448	MISSISSIPPI RECREATION DEPT OF REV- MOTOR VEHICLE LICENSE	\$ 20.00
14449	DAN GIPSON- TRAVEL EXPENSES	\$ 1,699.11
14450	JOHN WAHLBORG- MANAGEMENT OF TENNIS DEPARTMENT	\$ 7,500.00
14451	ARLIS ROGERS- REFUND TO EMPLOYEE/ PERS ERRONEOUS	\$ 868.66
14452	MARGARITAVILLE RESORT BILOXI- SANORA COLE	\$ 111.79
14453	EXTENSION CENTER GCD-CMC PROGRAM SESSION REG	\$ 200.00
14454	MS RECREATION& PARKS ASSOCIATION- MRPA LEADERSHIP CONFERENCE S.COLE	\$ 125.00
14455	SANORA COLE- MRPA SUMMIT MEAL PER DIEM 3/9 - 3/10/22	\$ 118.00
14456	TRE DARIUS DAVIS- MEAL REIMB STATE FIRE ACADEMY	\$ 506.00
14457	WESLEY TARVER- MEAL REIMB STATE FIRE ACADEMY	\$ 506.00
14484	DAN GIBSON- SAN ANTONIO / JACKSON TRAVEL EXPENSIVE	\$ 637.11
14506	HOME BANK- INTEREST ON ICE STORM LOAN AS OF 3/11/22	\$ 3,519.55
14515	DELTA BANK/NATCHEZ BRANCH- TAX ANTICIPATION LOAN	\$ 1,003,768.93
	<b>TOTAL</b>	<b>\$ 1,019,830.15</b>



# Accounts Payable

## Voucher Approval Document

User: Tiffany Hauer  
Printed: 03/18/2022 - 12:25PM  
Batch: 00013.03.2022 - Tiffany's March 2022 Dock



This Docket of Claims listed herein, have been presented to the Board of Aldermen of the City of Natchez, Mississippi.

This Docket of Claims listed herein, have been presented to the Board of Aldermen of the City of Natchez, Mississippi and have been duly audited and allowed in the amount as shown. You are hereby authorized and directed to pay each of the listed claimants the amount allowed upon the claim appearing opposite the Vendor name.

In Witness Whereof, I have hereunto set my hand as City Clerk of the City of Natchez, Mississippi this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Megan McKenzie, City Clerk  
City of Natchez, Mississippi

Fund	Description	Amount
001	GENERAL FUND	
103	PUBLIC PROPERTIES FUND	233,140.74
105	CITY AUDITORIUM MAINT FUND	16,569.64
106	AUBURN MAINTENANCE FUND	725.04
113	SENIOR CITIZENS CENTER FUND	2,200.00
125	NTZ TRANSPORTATION-SR CTR	510.91
126	RECREATION COUNCIL FUND	7,487.65
134	RECREATION DEPT - DONATIONS	26,071.11
176	ARMSTRONG LIBRARY FUND	2,300.00
177	NATCHEZ-ADAMS EDA	68,871.25
		12,200.00
	<b>Report Total:</b>	<b>370,076.34</b>



ADVERTISEMENT FOR BIDS

Sealed bids will be received by the City Clerk of the City of Natchez, office of the City Clerk, 124 South Pearl Street, Natchez, Mississippi, until **10:00 A.M. on March 28, 2022**, and shortly thereafter shall be publicly opened and read aloud by the Office of the City Clerk in a meeting in the City Hall Conference Room, 124 South Pearl Street, Natchez, Mississippi, for furnishing general supplies, construction materials, traffic supplies, and contract services, as needed to be delivered to the site of various Public Works, Traffic, and Water Works projects within the corporate limits of the City of Natchez, Mississippi or its jurisdiction, for a **one (1) year** period beginning April 1, 2022 and ending March 31, 2023, excluding Street Striping, Street Cut (Utility Trench) Patching, Hot Mix Asphalt, and Lay Down of Hot Mix Asphalt. Street Striping, Street Cut (Utility Trench) Patching, Hot Mix Asphalt, and Lay Down of Hot Mix Asphalt items will bid for a **(6) six-month** period beginning April 1, 2022 and ending September 30, 2022.

Bid packages for submitting proposals may be secured from the office of the City Clerk, 124 South Pearl Street, City Hall, Natchez, Mississippi 39120. (601-445-7507)

Metal culvert pipe, concrete culvert pipe and plastic culvert pipe may be submitted on vendor's proposal form, or by letter together with price lists and descriptive information as necessary.

Any quantities specified on any list of supplies are approximate only as a basis for the submitting of proposals.

Prices bid are to be firm and not subject to change during the period specified above.

Outside of envelope containing bids should be marked with time of bid opening and materials bid on and addressed to: City of Natchez, City Clerk, 124 South Pearl Street, Natchez, Mississippi 39120.

The City of Natchez reserves the right to waiver informalities and to reject any and all bids.

  
\_\_\_\_\_  
Dan M. Gibson, Mayor

  
\_\_\_\_\_  
Attest: Megan McKenzie, City Clerk

\*\*\*\*\* DO NOT PUBLISH BELOW THIS LINE \*\*\*\*\*

Run this legal notice on **February 27, 2022** and **March 6, 2022**. Please send proof of publication to: Natchez Water Works, Attn. Les Wallace, P.O. Box 1325, Natchez, MS 39121.  
Invoice to: Natchez Water Works, Attn: Les Wallace, P.O. Box 1325, Natchez, MS 39121.

