

City of Natchez
Minutes
Mayor and Board of Aldermen
Special Call Board Meeting

Friday, June 23, 2023,

11:00 AM

Council Chambers/Via Facebook

Board Secretary, Denise Bell

1. Call to Order
2. Prayer: Rev. Clifton Marvel – The Greater Macedonia B.C
3. Pledge of Allegiance
4. Roll Call by City Clerk:
Present: Mayor Dan Gibson
Alderwoman Hall
Alderman Frazier
Alderwoman Smith
Alderwoman Irving
Alderman Davis
Alderman Moroney

Also Present: Attorney, Tim Cotton
City Clerk: Megan McKenzie
Chief Deputy Clerk, Denise Bell

Absent: Attorney, Bryan Callaway

Approval of Minutes

- Regular Board Meeting – May 23, 2023
- Special Call Board Meeting - May 26, 2023

A motion was made by Alderwoman Smith, seconded by Alderman Davis to approve the Special Call Board Meeting held May 23, 2023, pending attorney's approval.
The motion carried unanimously.

A motion was made by Alderwoman Hall, seconded by Alderwoman Smith to approve the Special Call Board Meeting held May 26, 2023, pending attorney's approval.
The motion carried unanimously.

Department Directors' Report

James Johnston – Community Development

**Duncan Park Golf Pro Shop Renovation
2022 Capital Improvements GOB**

Staff, at the request of consulting architect Belinda Stewart Architects, is requesting a motion to approve Supplemental Agreement #1, totaling \$2,500.00, to provide professional design services to design the retail aspects of the pro shop, including casework, trim, display stations, and any additional lighting to highlight the merchandise.

**A motion was made by Alderwoman Hall, seconded by Alderwoman Smith.
The motion carried unanimously.**

Morgantown Road Drainage & Road Reconstruction Phase II

**MDEQ MS Municipality & County Water Infrastructure Grant
Adams County & City of Natchez 2021 American Rescue Plan Act**

Staff is requesting a motion for the following three (3) activities as they pertain to this drainage and road reconstruction project –

1. To shift the city's Phase I local match totaling \$240,000.00 to Phase II of this drainage improvement project.
**A motion was made by Alderman Davis, second by Alderwoman Hall, pending Adams County's Board of Supervisors approval.
The motion carried unanimously.**

2. To approve a pro-rata \$600,000.00 loan (City \$240,000.00 / Adams County \$360,000.00) to allocate additional funds for Phase II recalling the shortfall of funds when the project was originally bid.
**Motion by Alderman Davis, second by Alderwoman Hall pending Adams County's Board of Supervisors approval.
The motion carried unanimously.**

3. To re-advertise for general contractors the Morgantown Road Drainage & Reconstruction Project Phase II (subject to the concurrence of the Adams County Board of Supervisors a). shifting its Phase I match to Phase II and b). agreeing to borrow an additional \$360,000.00 and allocate/pledge it to Phase II).
**Motion by Alderman Davis, second by Alderwoman Irving pending Adams County's Board of Supervisors approval.
The motion carried unanimously.**

A summary of funds available for Phase II is as follows -

		Phase II
ACBOS	\$	560,000.00
Ntz	\$	340,000.00
MCWI	\$	898,985.00
Phase I Match	\$	600,000.00
ACBOS	\$	360,000.00
Ntz	\$	240,000.00
Subtotal		\$ 2,398,985.00
Less CE&I	\$	110,456.00
Total	\$	2,288,529.00
STLoan	\$	600,000.00
Total Funds Available	\$	<u>2,888,529.00</u>

Jody Rutter – Inspection Department

- Approval of bid to renovate public toilet on 1st floor of the City Hall
A motion was made by Alderwoman Irving, seconded by Alderman Davis to award the bid to Smith Printing, in the amount of \$9,900, to renovate public toilet on the 1st floor of the City Hall.
The motion carried unanimously.

City Officials' Reports

Alderwoman Hall: No Report

Alderman Frazier: No Report

Alderwoman Smith: No Report

Alderwoman Irving

- Mobile Food Drive between Macedonia Church on Monday between 10 AM to 11 AM

Alderman Davis: No Report

Alderman Moroney: No Report

City Clerk's Report

A motion was made by Alderwoman Smith, seconded by Alderman Davis to approve the 2nd June 2023 Claims Docket.

Alderwoman Hall: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye (abstained from voting on the Fire Department's Budget)

Alderman Davis: Aye

Alderman Moroney: Aye

The motion carried unanimously.

A motion was made by Alderwoman Hall, seconded by Alderman Davis to approve the 2nd June 2023 Mini Claims Docket.

Alderwoman Hall: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye (abstained from voting on the Fire Department's Budget)

Alderman Davis: Aye

Alderman Moroney: Aye

The motion carried unanimously.

A motion was made by Alderman Davis, seconded by Alderwoman Hall to approve the inter-fund transfers:

a) Transfer made on 6/14/2023 from 113 Senior Center to the 125 Transit account in the amount of \$78,000.00 for invoice for services performed.

b) Transfer made on 6/22/2023 from 020 Gaming Revenue to General Fund (2) in the amount of \$31,092.46 to correct the County's portion of March 2023 Gaming Revenues paid from the wrong account.

The motion carried unanimously.

Mayor's Report

- Discussion of Security at the Natchez-Adams Aquatic Center

A motion was made by Alderwoman Hall, seconded by Alderwoman Smith to allow the City of Natchez to hire security with Fredrick Lanes at the Natchez-Adams Aquatic Center, during operating hours.

Alderman Davis recused himself at 11:40 AM

Alderwoman Hall: Aye

Alderman Frazier: Aye

Alderwoman Smith: Aye

Alderwoman Irving: Aye

Alderman Moroney: Aye

The motion carried unanimously.

Alderman Davis returned at 11:42 AM

- Discussion of Salaries, 2nd year lifeguards at the Natchez-Adams Aquatic Center - postponed
- Discussion of Noise Ordinance – postponed
- Discussion of Employee Handbook – Committee Members:
 - Alderwoman Hall: Committee Chair
 - City Clerk, Megan McKenzie
 - Attorney Bryan Callaway
 - Caroline Deason

220 Martin Luther King Blvd.
Ferriday, LA 71334
June 27, 2023

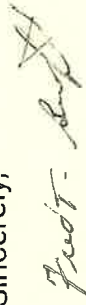
Dear Mayor Gibson and Board of Aldermen,

I am writing to express my sincere gratitude for the honor of receiving the Key to the City of Natchez. It is an unforgettable recognition that I will cherish for years to come.

I would like to thank you and the Board for recognizing my contributions to the Natchez Adams School District and the Natchez community. It is truly an honor to be recognized in this way.

Once again, thank you for the incredible honor.

Sincerely,



Fred T. Butcher

DEBORAH L. HUDSON

PO Box 2253 | 601-927-5999 | dhudson@natchez.ms.us

July 21, 2023

Mayor
City of Natchez
124 S Pearl Street
Natchez, Mississippi 39120

RE: Proposal- Phase 1 (Research grants for the City of Natchez)

Dear Mayor:

Following up on our discussion this week, I would like to submit this proposal to help with grants recognizing that more public money has been made available to municipalities than ever before, and that existing city personnel are completely swamped with a record number of projects. I would like to offer my services to research grant opportunities (Phase 1) and prepare the city for submitting applications for grants (Phase 2) in the following areas: police/fire and public safety, recreation, animal control, community gardens, and cultural enrichment etc. The cost for this Phase 1 project will be \$3,500.00, payable 1/2 upon acceptance of this proposal and 1/2 on completion. I will then deliver a list of recommended perspective grants and potential recommendations on how to move forward with Phase 2 at that time.

I have worked for this community and state as a grant writer for Southwest Planning and Development, as head of the Mississippi's Workforce Board under Mississippi Development Authority, public relations manager under Mississippi Department of Employment Security, and as President/CEO of Natchez-Adams County Chamber of Commerce. Also, I have lived in Natchez for over 45 years and I have loved and committed my efforts, to the best of my ability, to this community I call home.

I welcome the chance to once again use my skills and abilities for the City of Natchez as we find solutions in making the Best City even Better.

Respectively yours,

Deborah L. Hudson



Acceptance by the City of Natchez



Dan M. Gibson, Mayor Date

RESOLUTION

WHEREAS, the Mayor and Board of Aldermen are authorized by Section 66-9 of the Code of Ordinances of the City of Natchez to set a garbage collection fee and to amend or revise such fee from time to time by Resolution duly adopted and spread upon the Minutes of the Board of Aldermen; and

WHEREAS, the City of Natchez entered into a waste collection contract with Arrow Disposal which was effective June 1, 2018, and for budgetary requirements, it is necessary to amend and revise the fee authorized by the aforesaid Ordinance effective as set forth herein.

BE IT RESOLVED by the Mayor and Board of Aldermen this the 25th day of July 2023, that the garbage collection fee authorized by Section 66-9 of the Code of Ordinances of the City of Natchez shall be, and is hereby, amended and revised as so authorized by the aforesaid Ordinance to increase said fee from \$22.17 to \$24.15.

BE IT RESOLVED, that this adjustment to the garbage collection fee shall take place and be in force from and after August 1, 2023.

The above and foregoing Resolution having first been reduced to writing, read, and considered by the Board at a regular meeting of the Mayor and Board of Aldermen of the City of Natchez, Mississippi, held this 25th day of July 2023, has been proposed as stated hereinabove, and no Aldermen member having called for a reading, was voted on as follows:

Aldерwoman Valencia Hall	<u>Aye</u>
Alderman Billie Joe Frazier	<u>Aye</u>
Aldерwoman Sarah Carter Smith	<u>Aye</u>
Aldерwoman Felicia Irving	<u>Aye</u>
Alderman Benjamin Davis	<u>Aye</u>
Alderman Curtis Moroney	<u>Aye</u>

Whereupon the Mayor declared the vote carried and the Resolution was approved and adopted, on the 25th day of July 2023.

CITY OF NATCHEZ, MISSISSIPPI

By: *Dan M. Gibson*
Dan M. Gibson, Mayor

ATTEST:

By: *Megan McKenzie*
Megan McKenzie, City Clerk



ACCESS LICENSE

THIS ACCESS LICENSE (the "License") is made by and between **City of Natchez** ("City") and **THE TRUST FOR PUBLIC LAND**, a nonprofit California corporation ("TPL").

RECITALS

A. City owns the vacant property identified as NPS Tracts 104-13, 104-15, and 104-16 and as depicted on Exhibit A ("Property").

B. The parties desire to enter into this License to allow TPL, and TPL's agents, contractors and representatives, as well as any non-profit and governmental agency partners, to enter onto the Property pursuant to the terms of this License.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Inspection Prior to Execution of Contract.
 - (a) From the date of this License until this License terminates as hereinafter provided, subject to the conditions set forth in Section 1(b) below, TPL, at TPL's sole cost and expense, shall have the right to enter upon and to cause its contractors, agents and representatives to enter upon the Property in order to monitor removal of asbestos containing pipe.
 - (b) TPL's rights pursuant to Section 1(a) above are subject to the following conditions:
 - (i) TPL, or its partners, shall indemnify, defend and hold harmless City from and against all liability, loss, costs, damage or expense (including reasonable attorney's fees) (individually and collectively, "Costs") which City may sustain which arise out of the exercise of this License by TPL; provided, further,
 - (ii) The rights pursuant to this License shall terminate on December 31, 2024.
 - (iii) TPL or its partners, shall pay for the cost of any work performed at the Property by TPL, its contractors, agents and representatives, and shall not permit any mechanics' or materialmen's' liens to stand against the Property by reason of any such work or testing.
2. Miscellaneous.
 - (a) Entire Agreement - No Oral Modifications. This License and the exhibits hereto constitute the final and complete agreement, and supersede all prior correspondence, memoranda or agreements between the parties relating to the subject matter hereof. This License cannot be changed or modified other than by a written agreement executed by both parties.



City Clerk's Tax Abatement Checklist and Certification

Date received by City Clerk's Office: July 5, 2023

Received By: Megan McKenzie

- 1. Tax Abatement Application
- 2. Detailed Scope of Work
- 3. Cost Estimates for each portion of work to be done
- 4. Copy of Current Tax Assessment
- 5. Approval of the City of Natchez Preservation Commission

- A. Total **Cost Estimate** for the construction, renovation, or repair \$ 200,000.00
- B. Appraised True Value of the property \$ 61,490.00
- C. Value of the land as shown on the records of the Adams County Tax Assessor \$ 7,040.00
- D. Building Value (Line B minus Line C) \$ 54,450.00
- E. Total **Actual Cost** of construction, renovation, or repair \$ 178,700.00
- F. Eligible Term of Tax Abatement based on investment 7 Years

I hereby certify the above information is true and correct to the best of my knowledge, based on documentation provided by the applicant.

This the 5th day of July 2023.



Megan McKenzie
MEGAN MCKENZIE, CITY CLERK



Order of the Mayor and Board of Aldermen

Alderman Hall motion to approve this Order of approval for Tax Abatement Application of Magnolia Properties of Natchez for the property located at 404 Main Street, Natchez, MS 39120, for a term of seven (7) years to commence on 1st day of January 2023. The motion was seconded by Alderman Smith, and the following vote was taken:

Aldewoman Valencia Hall, Ward 1
Alderman Billie Joe Frazier, Ward 2
Aldewoman Sara Carter Smith, Ward 3
Aldewoman Felicia Irving, Ward 4
Alderman Benjamin Davis, Ward 5
Alderman Curtis Moroney, Ward 6

Aye
Aye
Aye
Aye
Aye
Aye

The motion passed.

Certified this the 11th day of July 2022.

DAN M. GIBSON, MAYOR

ATTESTED:

(SEAL)

MEGAN MCKENZIE, CITY CLERK

**City of Natchez, Mississippi
Mayor & Board of Aldermen
Small Claim Docket (Non-Payroll Related Disbursements)**

		Date Prepared: JULY 7, 2023
Claim #	Payee / Description	Amount
19903	BILLIE JOE FRAZIER-MML SUMMER CONFERENCE 6/25-6/29/2023	547.83
19904	BENJAMIN DAVIS- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19905	SARAH CARTER SMITH- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19906	FELICIA IRVING- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19907	RACHAEL MEGAN MCKENZIE- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19908	DAN GIBSON- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 354.00
19909	DENISE BELL- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19910	REBEKAH TURNER- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19911	VALENCIA HALL- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19912	CLARENCE HALL- FIRST LINE SUPERVISOR 6/26-6/28/2023	\$ 138.00
19913	CAROLINE GREEN- CHIEF OF POLICE CONFERENCE 6/20-6/23/2023	\$ 184.00
19914	HENRY JOHNSON- FIRST LINE SUPERVISOR 6/26-6/28/2023	\$ 138.00
19915	CURTIS MORONEY- MML SUMMER CONFERENCE 6/25-6/29/2023	\$ 547.83
19916	NAPAC INC- DONATION OF SPONSORSHIP/ KICKBACK AT NAPAC	\$ 750.00
19917	ATMOS ENERGY- BILL PAYMENT	\$ 2,031.51
19918	ENTERGY- BILL PAYMENT	\$ 29,408.73
19919	PAUL PERRY- GROUND MAINTENANCE @ AUBURN ANTEBELLUM	\$ 225.00
19982	OSCAR MCNEIL- LABOR, MATERIAL, REPAIR, AND RESURFACECITY HALL FRONT STEPS	\$ 3,000.00
		\$41,159.71

* Add Hire dates on
Term report

Employee #	Name	Hire Date	Department	Position	Salary	Status/ FT, PT
303192	[REDACTED]	6/8/2023	100	Police Officer	\$39,443.04	FT
303195	[REDACTED]	6/15/2023	200	Laborer I	\$28,080.00	FT
303196	[REDACTED]	6/15/2023	342	Groundskeeper	\$4,000.00	PT
303197	[REDACTED]	6/20/2023	241	Mechanic I	\$29,120.00	FT
303200	[REDACTED]	6/21/2023	100	Detention Officer	\$24,960.00	FT
303201	[REDACTED]	6/24/2023	100	Animal Control Officer	\$13,520.00	PT
303202	[REDACTED]	6/26/2023	100	Police Officer	\$37,128.00	FT
303203	[REDACTED]	6/27/2023	160	Administrative Assistant	\$30,160.00	FT

Employee #	Name	Term Date	Department	Position	Salary	Reason
302667	[REDACTED]	6/30/2023	200	Engineer Technician II	\$45,406.40	Retired
302972	[REDACTED]	6/30/2023	160	Administrative Assistant	\$31,096.00	Retired
302814	[REDACTED]	6/1/2023	200	Labor/Cement Finisher	\$26,790.40	Resigned
303165	[REDACTED]	6/9/2023	100	Police Investigator	\$38,563.20	Resigned
303062	[REDACTED]	6/30/2023	340	Recreation Director	\$55,016.00	Resigned
303167	[REDACTED]	6/26/2023	100	Police Officer	\$37,128.00	Resigned

Accounts Payable Voucher Approval Document



User: Tiffany Hauer
 Printed: 07/07/2023 - 12:34PM
 Batch: 00007.07.2023 - Tiffany's July 2023 Docket

This Docket of Claims listed herein, have been presented to the Board of Aldermen of the City of Natchez, Mississippi.
 This Docket of Claims listed herein, have been presented to the Board of Aldermen of the City of Natchez, Mississippi and have been duly audited and allowed in the amount as shown. You are hereby authorized and directed to pay each of the listed claimants the amount allowed upon the claim appearing opposite the Vendor name.

In Witness Whereof, I have hereunto set my hand as City Clerk of the City of Natchez, Mississippi this _____ day of _____

20

Megan McKenzie, City Clerk
 City of Natchez, Mississippi

Fund	Description	Amount
001	GENERAL FUND	259,638.73
103	PUBLIC PROPERTIES FUND	30,108.55
105	CITY AUDITORIUM MAINT FUND	500.00
106	AUBURN MAINTENANCE FUND	200.00
108	SPECIAL FIRE FUND	1,788.65
113	SENIOR CITIZENS CENTER FUND	6,647.23
125	NTZ TRANSPORTATION-SR CTR	13,750.91
126	RECREATION COUNCIL FUND	58,181.28
176	ARMSTRONG LIBRARY FUND	7,014.21
177	NATCHEZ-ADAMS EDA	2,214.58
183	ROAD & BRIDGE FUND	13,632.00
350	2021 BROWNFIELD ASS. GRANT	17,508.60
351	2022 CONV CNTR COMPLEX BOND	26,042.70
352	2022 CAPITAL IMP G.O. BOND	12,300.00
353	2022 ROAD G.O. BOND	4,562.96
	Report Total:	454,090.40